

U.S. DEPARTMENT OF THE INTERIOR Certification of Position Approval for Retirement Under

5 USC 8336(c) and 8412(d)

[X] Approved under the Civil Service Retirement System, 5 USC 8336(c)
[X] Approved under the Federal Employees Retirement System, 5 USC 8412(d)
Category of Coverage: Secondary - Administrative
Bureau: of Land Management, Bureau-wide
Classification Title: Supervisory Range Technician
Organization Title: Initial Attack Fire/Aviation Dispatch Supervisor
Position Number: F023 Series and Grade: GS-0455/0462-06
RECOMMENDATION FOR COVERAGE REVIEW:
Secondary administrative coverage is recommended for this position. Special retirement coverage under both CSRS and FERS is requested.
This position has administrative duties in an organization having a firefighting mission. The primary duties are administrative and directly connected with the control and extinguishment of fires. The position requires prior firefighting experience and is clearly in an established career path.
This is one of our standard position's and has been approved at the GS-07 level. The position is to serve as a supervisory dispatcher in support of an initial attack fire suppression program. It has been determined that the employee must have prior line fire fighting experience and training in order to anticipate needs, determine priorities and select alternative resources.
Bon Vant
Bureau Program Designee Date
Marcia X. Sei bres 02/23/200
DOI Fire & Law Enforcement Team Lead, Marcia L. Scifres Date
Testes & Rosenhame 03/07/200
Director, Office of Fire and Aviation (BLM), Lester K. Rosenkrance Date
APPROVAL The position described above is approved for coverage under Firefighter or Law Enforcement
(FF/LEO) Retirement retroactive to classification date. Approval is by DOI Secretary's Designee:
May 8. / Sun 3-14-07
Mai D. Bow Salvetawila Designes

POSITION CLASSIFICATION AMENDMENT

1. OFFICIAL HEADQUARTERS	2. NAME OF INCUMBENT	· · · · · · · · · · · · · · · · · · ·		
	2. WARE OF INCOMPEN			
BLM - Utah State Office	<u> </u>			
3. ORGANIZATIONAL LOCATION AS SHOWN ON CURRENT DESCRIPTION:	AS HEREBY AMENDE	D ·		
11a. Bureau of Land Management	d. Division	of Support	t Services	
b. Utah State Office	. e		· · · · · · · · · · · · · · · · · · ·	
c. Cedar City District	• •			
4. CSC TITLE AND BUREAU POSITION NO.		SCHEDULE	SERIES	GRADE
Fire/Aviation Dispatch Supervisor	-023	GS	0455	06
SAME AS PRESENT; AMENDED FOR: CSC TITLE, POS. NO.,	SCHEDULE, SET	RIES. X GRAD	PÉ	
CERTIFI	CATIONS			
5. I CERTIFY THAT THE POSITION IDENTIFIED ABOVE HAS CHANGED AS RE- FLECTED IN THIS AMENDMENT.	6. I CERTIFY THAT THE AS HEREBY AMENDED			AND THE POSITION
Savil M. Batt 2/4/00 (Bignature of Supervisor) (Date)	(Signatury of Official Ex	R Characteristic Classification	QWOW_	2/15/00
TITLE Fire Management Officer	TITLE POSITIO	n Class	. special	list
7. DESCRIBE BRIEFLY, BUT IN FULL. THE REASONS FOR CHANGES CHECKED ABOMADE IN THE DESCRIPTION PROPER.	OVE, AND THE ADDITIONS,	DELETIONS, OR	OTHER REVISIONS	WHICH ARE TO BE
STATEMENT OF DIFFERENCES				
The assignments in this position are desperform the duties and responsibilities				
Position Title: Fire/Aviation	on Dispatch Sup	ervisor		
Series/Grade: 0455/07				
The Nature of Assignment is essentially however, the assignments are made for deproduction.				
	rs of projects, echnical work u	and sett inder clos is reviewe Retirement To follows under v Enforcement ry/Administrat	ing priorite supervisit throughly eam Specialist 55USC 8336(c) and the supervision of the	ties ion, Oktobell nd 8412(d):

" *U.8.GPO:1994-573-004/81034

Certification Sheet No. 4

October 2, 1991

Date

CERTIFICATION OF APPROVAL

Special Coverage Under The Federal Employees' Retirement System for Law Enforcement Officers and Firefighters

		and Firefighters	
	Classification Ti	tle (See attached 1	listing)
	Organization Titl	e (See attached 1	listing) BLM Standard Positions
	Series and Grade	(See attached 1	listing)
	Position Classifi	cation Number(Se	ee attached listing)
	Bureau Burea	u of Land Management	
	CategorySecon	dary-Administrative	
	Concur:		
70	Trank Napole Asst. Director, Manage	ement Services	12/7/90
any (Bureau Head	Lugh	Date 17/10/90
Derutz	Program Assistant	Secretary	Date
	mu Cox	. ()	8728/21
	Director of Perso	nnel	gate '
	Plush	luste	9/4/91
	Assistant Secreta Management and Budget	-	Date /
	coverage for law	enforcement officers a `Retirement System (F	ed for special retirement and firefighters under the PERS) and is in accordance

APPROVED FERS COVERAGE FOR LAW ENFORCEMENT OFFICERS AND FIREFIGHTERS

BUREAU OF LAND MANAGEMENT

Spec. Ch.Div											Criminal Investigator Spec.						Criminal Investigator Spec.							ĸ	Sup/CR/Invest/Cr/Inv. Spec.	Sup/Cr/Invest/Cr/Inv. WO Sta		Criminal Investigator Specia	Supv. Forest Tech. Ch/Div	Classification Organ
nt In Attac	In	In	In	In	In	In	In	In	In	In	In	In	In	In	In	In	In	In	Þ	WO Staff/Spec. Agent	Ch/Res.Protect./Staff	ent	v of Attach Syst	Organization Title						
GS-1811-11 GS-0462-12	GS-1811-12	GS-1811-11	GS-1811-11	GS-1811-12	GS-1811-11	GS-1811-11	.GS-1811-11	GS-1811-11	GS-1811-12	GS-1811-11	GS-1811-12	GS-1811-11	GS-1811-12	GS-1811-12	GS-1811-12	GS-1811-12	GS-1811-09	GS-1811-12	GS-1811-11	GS-1811-11	GS-1811-11	GS-1811-11	GS-1811-12	GS-1811-12	GS-1811-12	GM-1811-13	CM-1811-14	GS-1811-11	GS-0462-12	Series Grade
00558 03190	00059	01667	01484	01666	03819	00915	00120	02178	00346	00661	00014	01539	01478	01483	00011	91202	02012	00968	05307	05308	05304	01699	01656	03645	05301	02834	02835	03443	03190	PD Number
Sec. Admin.	æ	R	æ	R	æ	æ	×	×	R	R	R	æ	R	æ	70	R	æ	R	R	R	R	R	R	R	Secondary	Secondary	Secondary	R	Sec/Admin	Category
11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11-30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	11/30/88	1/17/90	11/30/88	Date Approved

Range/Forest/Technician Supv/Range/Forest/Tech. Supv/Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Criminal Investigator Criminal Investigator Criminal Investigator Criminal Investigator Criminal Investigator Fire Management Spec. Forestry Technician Fire Mgmt. Spec. Forestry Technician Fire Mgmt. Spec. Equipment Specialist	Forest/Tech(smkjmpr) Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Supv/Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech. Range/Forest/Tech.
	Smokejumper Aerial Firedetect Spec. Aerial FireDetect Spec. Aerial FireDetect Spec. Air Services Officer Intl/Attk/Fire/Av.Disp. Intl/Attk/Fire/Av/Disp/Sup. Intl/Atk/Fire/Av/Disp. Eff/Crew/Coor/Crw/Rep.
GS-455/ GS-455/ GS-455/ GS-455/ GS-455/ GS-455/ GS-455/ GS-455/ GS-455/ GS-455/ GS-455/ GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811 GS-1811	GS-462-7 GS-455/462-5 GS-455/462-6 GS-455/462-7 GS-455/462-7 GS-455/462-6 GS-455/462-7 GS-455/462-7 GS-455/462-7
F101 F152 F165 F187 F202 F203 F204 F2204 F222 F222 F223 F223 F224 F005 91203C 91203A 91203A 91203A 91203A 91203A 91203B 91203A 91203B 91203B 91203B 91203B 91203B 91203B 91203B 91203B 91203B	F244 F001 F002 F003 F004 F021 F022 F023
	R Sec/Admin Sec/Admin Sec/Admin Sec/Admin Sec/Admin Sec/Admin Sec/Admin Sec/Admin
, 6 6 6 6 6 6 6 6 6 6 6 7 7 7 7 8 8 8 8 8	10/2/91 10/2/91 10/2/91 10/2/91 10/2/91 10/2/91 10/2/91 10/2/91 10/2/91 10/2/91 10/2/91

• • •

							Back)								F023	
2. Reason for Submission		3. Service	· · · · · ·			ice Locatio		5. O	luty Station					6. OPN	Certifica	tion No.
Redescription	New	Hdqtrs	X Field					ļ <u>.</u>	inancial Sta	100000	Danuira			0 8.45	ect to IA	Action
Reestablishment	Other					Indards Act	nexempt	18.7	Executive Per	sonnel	Em	ploymen	t and	Y Y		No
Explanation (Show an	y positions	replaced))	- ا	xempt saition State		iexempt.		Financial Disc Position Is:	12. Ser		encial in	terests			Level Code
į					ompetitive			\mathbf{x}	Supervisory		Non- Sensitive	П	3—Critical Sensitive			
						pecity in Ri	emarks)	П	Managerial					14. Ag	ency Use)
				⊢⊟s	ES (Gen.)	SE	S (CR)		Neither		Noncritical Sensitive	\Box	4—Special Sensitive			
5. Classified/Graded by		(Official Title of	of Position	on			Ρ	ay Pian	Occu	pational	Code	Grade	Initials	 	Date
a. U.S. Office of Per- sonnel Management															ļ	
b. Department, Agency or Establishment																
c. Second Level Review	Superv	isory	Range/	Fores	try T	echnic	ian*	-	GS	4:	55/46	2	07	20	11/	21/90
d. First Level Review	_															·
e. Recommended by Supervisor or Initiating Office	Superv	isory	Range/	Fores	stry T	echnic	cian*		GS		55/46		07	m1h	5/	25/90
16. Organizational Title of Initial A	of Position (if	different fr Fire/A	om official title viation) Dis	patch	Super	visor	17.	. Name of E	mployed	(if vacai	it, spe	cify)			
18. Department, Agency. DEPARTM	, or Establish	nment				•	c. Third	Subdi	vision							
a. First Subdivision							d. Fourth	Sub	division							
Bureau	of Land	d Mana	gement													
b. Second Subdivision		uî accura		n of the	major du	uties and	e. Fifth S		vision Employee (d	optional)					. <u>.</u>	
is. Employee Review responsibilities of Supervisory Cert the major duties a relationships and the sale of the sale	my position.	an accura	te descriptio	accura n and its	te statem organiza	ent of itional nment	Signatur	owle	Employee (dige that to continuent a continue	his info	rment o	f pubi	ic funds.	and the	1 72/50 I	or misies
b. Second Subdivision 19. Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which	tification. Ind response I that the particular res	an accura on. I certify th sibilities of osition is sponsible.	te description in this is an fithis position necessary to This certific	accura n and its	te statem organiza	ent of itional nment	Signatur	owled	Employee (code that to continue that to continue that to continue that to continue that the code the code that the code that the code that the code that the	his info and pay constitut	ment o le violati	f pubi ons of	ic funds, such statt	and the utes or t	t raise heir imp 	or misies
p. Second Subdivision 19. Employee Review responsibilities of Supervisory Cert the major dues a relationships and supervisor of the second supervisors and su	tification. Ind response I that the particular res	an accura on. I certify th sibilities of osition is sponsible.	te description in this is an fithis position necessary to This certific	accura n and its	te statem organiza	ent of itional nment	Signatur km to sta ula	owled applications	Employee (dige that to continuent a continue	his info and pay constitut	rment o le violati	publicons of	ic funds, such stati	and the utes or t lager (op	nt raise heir imp Land kional)	or misies
b. Second Subdivision 19. Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which	tification. Ind response I that the particular res	an accura on. I certify th sibilities of osition is sponsible.	te description in this is an fithis position necessary to This certific	accura n and its	te statem organiza	ent of itional nment	knn to sta	owle applications of Name	dge that to intment a pints may of s.	his info and pay constitute of High	h F	Supervisions	isor or Man	and the utes or t lager (op	nt raise heir imp Land kional)	or misies
b. Second Subdivision 19. Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which a. Typed Name and Title Signature 21. Classification/Joclassified/graded dards published by standards apply dir. Typed Name and Title of Typed Name and Title of Standards apply dir.	tification. Ind response that the path I am resee of Immedia b Grading as required y the U.S. Coectly, consider Tailors	Certificate by Title stanty with the stanty wi	te description at this is an fithis position. This certific sor	accuran n and its carry o ation is that this that this	te statement organization organization organization made with the property of the statement of the statement or	ent of ational nment th the has been with stan	krinto sta ula b. Typec L	owles appoint appoint appoint appoint appoint appoint appoint B	dge that to contract a sents may contain and Title	his info	h F	ire	ic funds, such statu	and the	traise heir imp kional) O N	er misiea lementing
b. Second Subdivision 19. Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which a. Typed Name and Title Signature 21. Classification/Joclassified/graded dards published by standards apply dir. Typed Name and Title Signature and Title Signature Sig	tification. Ind response that the period in the the period in the period in the period in the tenth in the period	Certificate by Title stanty with the stanty will be stanty with the stanty with the stanty with the stanty wit	te description at this is an fithis position necessary to This certific sor	accuran n and its o carry o ation is that this i, in con nagement	Date	ent of ational nment th the has been with stan	knicos statula b. Typex	owle application B	dge that to continent a sents may of s. ARKO ne and Title ARKO Classification Classification	his info	h F BAF ards Use	Supervil re	isor or Man & Av W assitying/G	and this or the sager (operation of the sager) and the sa	traise heir imp	Date 8
b. Second Subdivision 19. Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which a. Typed Name and Title Signature 21. Classification/Joclassified/graded dards published by standards apply directly standards apply directly persons.	tification. Ind response that the period in the the period in the period in the period in the tenth in the period	Certificate by Title stanty with the stanty will be stanty with the stanty with the stanty with the stanty wit	te description at this is an fithis position. This certific sor	accuran n and its o carry o ation is that this i, in con nagement	te statement organization organization made with made wi	ent of ational nment th the has been with stan published standards	krinto sta ula b. Typec L. Signatur (S. G. J. 22. Poe G. J. G. J.	owles apply	dge that to pintment a sents may described by the top of the top o	his info and pay constitute of High W C	BAF ards Use	F published for the control of the c	isor or Man & A V assitying/G	and thiutes or the second seco	JAN osition on on the section of t	Date 8
b. Second Subdivision 9 Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which a. Typed Name and Title Signature 21 Classification/Joclassified/graded dards published by standards apply dir. Typed Name and Title U.J.	tification. Ind response that the period in the the period in the period in the period in the tenth in the period	Certificate by Title stanty with the stanty will be stanty with the stanty with the stanty with the stanty wit	te description at this is an fithis position necessary to This certific sor	accuran n and its o carry o ation is that this i, in con nagement	Date	has been with standards	Signatur to sta ula b. Typec Signatur Signatur CS Signatur Signatur	owled apply	dge that to bintment a sents may destructed by the classification available	his info	BAF ards Use s. The sell office to grading or the paradis of the	F published for the control of the c	isor or Man & A V assitying/G rds, and ir assification oals, and	rading Pi	JAN on on the open on on the open open on the open on the open on the open on the open open on the open open open open open open open ope	Date 8
b. Second Subdivision 19. Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which a. Typed Name and Title Signature 21. Classification/Joclassified/graded dards published by standards apply directly standards apply directly persons.	b Grading as required to the U.S. Coectly, considered Man.	Certificate by Title stanty with the stanty will be stanty with the stanty with the stanty with the stanty wit	te description at this is an fithis position necessary to This certific sor	accuran n and its o carry o ation is that this i, in con nagement	Date Date Date	has been with standards	Signatur km to sta ula b. Typec Signatur Signatur Signatur Signatur	owlead ow	dge that to bintment a sents may destructed by the classification available	his info and pay constitute of High W C	BAF ards Use s. The sell office to grading or the paradis of the	Te KC	isor or Man & A V assitying/G rds, and ir assification oals, and	rading Portion of the personic complation of the U.	JAN on on the open on on the open open on the open on the open on the open on the open open on the open open open open open open open ope	Date 8
b. Second Subdivision 19. Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which a. Typed Name and Title Signature 21. Classification/Joc classified/graded dards published by standards apply dir. Typed Name and Title Persons Signature	b Grading as required for official Tallet I Inc.	Certificate by Title standy with the standy wi	te description at this is an in this position mecessary to This certific sor it is certific to the most application. I certify the most application is the most application of the second at the secon	that thin, in connegementalis	Date Date Date	has been with standards	Signatur km to sula b. Typec Signatur Signatur CS Informare an and informare an and informare a	owie of E owie appointment of Name appointment of Name and Name appointment of Name ap	dge that to continent a second of the domain of the domain of the domain of the domain of the decided by the classification of the domain of t	his info	BAF ards Use a. The sell office. Coyor the pers	RKC KC KC KC KC KC KC KC KC KC	isor or Man A V assitying/G rds, and ir assification office or	rading Portage of the presson complaint U.S.	on on the control of	Date 8 8 9 9 9 9 9 9 9 9
b. Second Subdivision 9. Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which a. Typed Name and Title Signature 21. Classification/Joc classified/graded dards published by standards apply dir. Typed Name and Title Persons Signature 23. Position Review a. Employee (optional)	b Grading as required for official Tallet I Inc.	Certificate by Title standy with the standy wi	te description at this is an in this position mecessary to This certific sor it is certific to the most application. I certify the most application is the most application of the second at the secon	that thin, in connegementalis	Date Date Date Date Date	has been with standards	Signatur km to sta ula b. Typec Signatur Signatur Signatur Signatur Signatur Signatur Signatur Informare are are are are are are are are are	owles appointment of the second of the secon	dge that to continuent a sense and Title ARKO Red Classification Classification on for Emple in the pole in the pole available ment.	his info and pay constitution of High W C	BAF ards Use s. The soll office. To grading the pers	RKC tanda the U.S. g apponnel	isor or Man & A V assitying/G rds, and ir assification Office or Date Speciali	rading Portage of the presson complaint U.	JAN JAN osition on on the society of the society	Date 8 Balance Balance
b. Second Subdivision 19 Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which a Typed Name and Title Signature 21 Classification/Joclassified/graded dards published by standards apply dir Typed Name and Title Persons Signature 23 Position Review a Employee (options b. Supervisor	b Grading as required for official Tallet I Inc.	Certificate by Title standy with the standy wi	te description at this is an in this position mecessary to This certific sor it is certific to the most application. I certify the most application is the most application of the second at the secon	that thin, in connegement	Date Date Date Date Date	has been with standards 21/9 Date Department This PD 1	Signatur km to sta ula b. Typex Signatur Signatur 22. Poe G G Informatic FLSJ Mana Initia beta irefighte	owled apply	dge that to continent a sents may of sents. The and Title ARKO Classification on for Emple in the potent by the classification available ment. Date to the potent by the classification available ment.	his info and pay constitut of High W C L pon Stand 2 ployee ersonne e agen ation/jot from t	BAF ards Use s. The self office. The personal frequency initials to the personal frequency in the pe	KC d in Cl	isor or Man A V assitying/G rds, and ir assification office or Date Speciali SC 8336(rading Portage of the person complate the U.	JAN JAN osition on on the osition relation into one is S. Office states of the stat	Date 8 Balance Balance
b. Second Subdivision 19. Employee Review responsibilities of Supervisory Cert the major duties a relationships, and functions for which a. Typed Name and Title Signature 21. Classification/Joclassified/graded dards published by standards apply dir. Typed Name and Title Persons Signature 23. Position Review a. Employee (optional)	b Grading as required for official Tallet I Inc.	Certificate by Title standy with the standy wi	te description at this is an in this position mecessary to This certific sor it is certific to the most application. I certify the most application is the most application of the second at the secon	that thin, in connegement	Date Date Date Date Date Date	has been with standards /2//9 Date Department This PD I	Signatur km to sta ula b. Typex Signatur Signatur 22. Poe G G Information FLSJ Mana Initia mas been irefighte	owled appropriation of S-2 matting or	dge that to continent a sents may of sents. ARKO Red Classification Classification to classification cla	on Stand 2 ployee ersonne e agen ation/jot from t	BAF ards Use a. The soli office. Cy or the person initials processes to the person of the person o	KC d in Cl	isor or Man A V assitying/G rds, and ir assification office or Date Speciali SC 8336(rading Portion of the person complation of the person complation of the person complation of the U.	JAN JAN osition on on the society of the society	Date 8 Balance Balance

*Interchangeable based upon primary vegetation of the unit.

Supervisory Range/Forestry Technician, GS-455/462-7 Initial Attack Fire/Aviation Dispatch Supervisor Position No. F023

INTRODUCTION

This position is located in an initial attack fire suppression organization where the employee performs a variety of staff and administrative duties relating to fire suppression activities and the support of fire management programs.

The primary purpose of this position is to serve as a supervisory dispatcher in support of an initial attack fire suppression program. It has been determined that the employee must have prior line fire fighting experience and training in order to anticipate needs, determine priorities, and select alternative resources.

DUTIES

A. Performs the dispatch operations for the office and/or supervises the work of lower graded dispatchers in performing the duties:

Oversees the operation of a fire dispatch office. Makes initial and extended attack dispatch decisions in response to fire reports and orders for additional support from the field by arranging for and coordinating the transportation of manpower, equipment, aircraft, and supplies. Provides liaison between the unit and other offices concerning orders to supplement the unit's capabilities.

Ensures maintenance by lower graded dispatchers of fire resource tracking systems, fire weather data and telecommunications systems, and makes recommendations on changes in normal fire manning.

Monitors completion of daily, weekly, monthly, and year-end required records, reports, and summaries. Provides input into and develops various plans and guides concerning fire mobilization and aviation operations. Updates guides for changes in sources of supply, methods and procedures.

Provides information and coordinates with local law enforcement, other agency, and media personnel on both fire and non-fire emergency operations.

Provides assistance to non-fire resource personnel in scheduling and flight-tracking aircraft.

B. Serves as work supervisor for three or more employees in the Dispatch office. Participates in the selection of employees. Assists in or develops performance standards, explains standards to employees, and assigns performance ratings. Reviews work to ensure it meets established standards. Discusses grievances with employees and attempts to resolve them informally, providing information to supervisor on formal grievances, approves leave for short time periods. Monitors and rearranges dispatch schedule to ensure adequate coverage during peak periods. Recommends overtime as needed for specific situations. Provides dispatch training. Provides non-fire assistance to the district as assigned by supervisor.

C. Performs a wide variety of dispatch related duties personally which require analyzing situations, selecting alternatives, and presenting a recommendation for action. Becomes involved in multiple fire requests for services where priorities must be determined by the nature of the fire and the resource values involved in each situation. Assists or personally resolves those problems referred by lower graded dispatchers for assistance.

FACTORS

Factor 1, Knowledge Required by the Position

Detailed knowledge of fire dispatch initial attack procedures and guidelines used in dispatch of personnel, aircraft, equipment, and supplies for wildfire/prescribed burn occurrences to update guidelines, propose changes to guidelines, issue internal instructions for other dispatchers, and resolve novel and/or unusual procedures of lower graded dispatchers involved in initial attack dispatching.

It has been determined that prior wildland firefighting experience and training is required to satisfactorily perform the duties of this position.

Knowledge and skill in fire suppression tactics, methods and procedures, and safety precautions sufficient to (1) perform initial attack dispatch functions for the District, (2) modify existing training packages and present dispatch training for the District, and (3) devise alternative dispatch procedures to supplement preplanned dispatch guides which meet the needs of the fire suppression/prescribed fire organizations during fire occurrence periods.

In-depth knowledge of fire suppression/prescribed fire computer programs and data output to (1) train subordinate dispatchers and other District personnel in their use, and (2) trouble-shoot problems and devise solutions to those problems.

Sufficient knowledge of fire suppression/prescribed fire equipment and tools for routine and for specialized firefighting operations to participate in the signing of agreements for the supply of fire equipment and tools during an emergency, and to properly identify that equipment and its capabilities in preplanned dispatch guides.

Sufficient knowledge of the use of maps and their interpretation to train subordinate dispatchers and others to pinpoint locations received from various reporting entities and to determine the most feasible access route to a given location.

Must have the ability to supervise other employees.

Ability to communicate effectively with others in emergency situations in field locations.

Must be familiar with standard radio and telecommunications systems, specialized fire terminology, and fire organizations.

Factor 2. Supervisory Controls

The supervisor makes assignments defining the scope and the results expected. The dispatcher takes independent action, resolving most of the problems

encountered through the use of guides and procedural manuals. Higher graded employees are available to resolve problems occurring with conflicting priorities and/or problems with time frames in filling orders. The employee uses initiative in determining how to make the best utilization of the staff assigned. Work is spot-checked for adequacy in meeting the established objectives in an efficient manner.

Factor 3, Guidelines

Guidelines are available in the form of BLM and Departmental Manuals for fire and aviation operations, unit fire mobilization guides, unit dispatch and aircraft operational plans, fire management activity plans, interagency fire business management handbook, unit/Bureau/Departmental/Office of Aircraft Services and Federal Aviation Agency aviation guidelines and regulations, and cooperative agreements and operating plans with local, county, state, and Federal fire suppression agencies.

Procedures for performing the fire fighting duties have been established but may be confusing to lower graded dispatchers with less experience, may become outdated, or may need correction. The employee uses resourcefulness in identifying problems and recommending changes to guidelines and procedures to eliminate problems. Employee provides interpretation of guides and procedures in unusual and novel situations.

Factor 4, Complexity

The employee must be knowledgeable of a wide variety of guidelines and procedures to follow in dispatching personnel, aircraft, equipment, and supplies to fires. Guides and procedures are often vague and confusing, requiring considerable analysis of the problems encountered and the objectives required. The emergency nature of the orders received requires that the employee have the ability to quickly analyze facts, recall previous situations, and develop recommendations for resolving the difficulties and ensuring the fire suppression orders are filled in a timely manner. The dispatch of aviation equipment requires a background of the regulations and the uses being employed by the aircraft as well as the suppliers and the aircraft/auxiliary equipment they have available to meet the specific needs of the ordering entity.

Initial attack dispatching often involves receiving fire reports from the general public, questioning the reporter for basic information, and dispatching crews, equipment, and supplies based upon the interpretation of the information obtained.

Factor 5, Scope and Effect

The purpose of the position is to supervise others and perform assignments requiring the dispatch of personnel, equipment, and supplies for the suppression of range and forest wild fires.

The work performed by the dispatcher contributes to the effectiveness of interagency fire suppression efforts in controlling wild fires in a safe and efficient manner and in protecting resource values.

Factor 6. Personal Contacts

Personal contacts are with other employees in the fire suppression organization, other agency dispatchers, and suppliers of fire fighting equipment and supplies. At this level the employee also becomes involved with other resource, law enforcement and dispatch personnel from other cooperating agencies and dispatch service centers, private landowners, members of the general public, personnel from the Federal Aviation Administration and National Weather Service, and the news media.

Factor 7. Purpose of Contacts

The purpose of the contacts in this position is primarily to clarify assignments, coordinate work efforts between various sources of supply, and resolve the individual problems encountered in the dispatch functions.

Factor 8, Physical Demands

The work requires working for long hours under emergency situations. During periods of heavy fire activity, shifts of 12 hours per day for seven or more consecutive days may occur.

If applicable, the employee must meet the established step test and arduous physical requirements for carrying out dispatch duties at fire camps.

Factor 9, Work Environment

Most work is performed in an office setting. Employee may occasionally be assigned to fire camps which may lack modern sanitary facilities and include an exposure to smoke conditions.